

Return Users Instructions

Nativity Lutheran Church On-line giving instructions:

Go to the church website at: <http://www.nativitylutheranchurch15101.org/>

Click on the Giving tab at the top of the page Click on the GO TO ONLINE GIVING button

Follow the steps in the green boxes below.

This screenshot shows the "Online Donation" page. On the left is a "Donations" form with various categories like General Fund, Benevolence, etc., each with a text input and a "0.00" value. On the right is a "Log In" section with "Email Address:" and "Password:" labels, each followed by a text input field. A red circle highlights the "Log In" button and the "Forgot your Email Address or Password?" link below it. Below the login section is a "Create Your Online Profile" section with a "Create Profile" button. A green box on the right contains the following instructions:

1. Enter your email address and Password.
2. Click Log In

This screenshot shows the user's profile page. At the top right, there are tabs for "Summary", "Profile", and "Log Off". The user's name "Joseph Coon" is displayed. Below the "Online Donation" header, there is a message: "Thank you for creating a profile. To add a Donation, click the Add Transaction button below." The "Add Transaction" button is circled in red. Below this are sections for "My Scheduled Transactions" (stating "You do not have any transactions scheduled.") and "My Transaction History" (with a date range of 03/18/20 to 04/22/20 and a "Search" button). A green box on the right contains the following instruction:

3. Click on Add Transaction

Notice in this example we are donating \$50 to General Fund and \$50 to Lutherlyn Benches

Summary Profile Log Off

Joseph Coon

Return to our Home Page

Online Donation

Donations

General Fund:	<input type="text" value="50.00"/>	
Benevolence:	<input type="text" value="0.00"/>	<input type="text"/>
Calendar of Causes:	<input type="text" value="0.00"/>	<input type="text"/>
Flowers:	<input type="text" value="0.00"/>	
Glade Run Lutheran Svcs:	<input type="text" value="0.00"/>	<input type="text"/>
Lutherlyn:	<input type="text" value="50.00"/>	Benches
Memorial Fund:	<input type="text" value="0.00"/>	<input type="text"/>
North Hills Community Outreach:	<input type="text" value="0.00"/>	<input type="text"/>
Sanctuary Windows:	<input type="text" value="0.00"/>	
VBS Donations:	<input type="text" value="0.00"/>	
WELCA:	<input type="text" value="0.00"/>	
Youth:	<input type="text" value="0.00"/>	
Other:	<input type="text" value="0.00"/>	<input type="text"/>
Total:	\$100.00	

Donation Frequency: (About recurring donations)

Donation Start Date: mm/dd/yy

Donation End Date: (optional) mm/dd/yy

* = Required

Privacy & Security

4. Enter the amount you would like to donate next to the funds you your choice.

5. Choose the frequency, start date and end date. The computer may change the dates slightly for banking dates.

6. Click Continue

You will notice the Donation Summary information is listed on the right-hand side of the screen.

If you need to make changes, click Edit and make the necessary changes.

Summary Profile Log Off

Joseph Coon

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Online Donation

Donation Information

Account:

I'm not a robot [Privacy - Terms](#)

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

Donation Summary

General Fund	50.00
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Total One Time Donation:
Donation Frequency:
Donation Start Date:
Donation End Date:

7. Click on the drop-down arrow to Choose Account Type

Checking
Credit Card

8. Click – I'm not a robot.

9. Click Process

Summary Profile **Log Off**

Joseph Coon

Online Donation

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Donation Information

Account: New Account - Checking

Routing Number:

Account Number:

Joe Smith
1234 AnyStreet Court
AnyCity, AA 12345 1234

Pay to the order of _____ Dollars

Bank Anywhere

123456789
123456789123
1234

Bank Bank Check Number (Do not use)
Routing Number Account Number

I'm not a robot

reCAPTCHA
Privacy - Terms

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted and you will have authorized this organization to debit money from your account.

Donation Summary

General Fund	50.00
<hr/>	
Total One Time Donation:	\$50.00
Donation Frequency:	
Donation Start Date:	
Donation End Date:	

10. Enter your checking account or credit/debit card information.
11. Click – I'm not a robot.
12. Click Process

1. Once the transaction has processed a confirmation screen will pop up. You can print this page if you would like but your will also receive a confirmation email receipt. You are finished. 😊 If you are finished, you can Log Off.

Summary Profile **Log Off**

Joseph Coon

Online Donation

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Your confirmation number is 306093468

Thank you for your Donation to

ESR0506R
 Nativity Lutheran Church
 4517 Mt Royal Blvd
 Allison Park, PA 15101
 412-486-1071
 United States- US

Donation Summary

General Fund	50.00
<hr/>	
Your checking account will be debited on 04/21/20 for	\$50.00

Member Information

Member ID:	33884910
First Name:	JOSEPH
Last Name:	COON
Phone Number:	724-625-3372
Email Address:	jlcoon@consolidated.net

Banking Information

Account Type:	Checking Account
Account Number:	xxx381
Recurring Transaction:	No
Frequency:	One Time

Important-please retain this copy for your records.
 04/18/20 03:39:46 PM 24.101.24.226

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You will then receive an email from ereceipt@servicepayment.com. This email is your receipt confirming your donation.

4/18/2020

Consolidated Communications Webmail :: Thank you for your online donation

Subject **Thank you for your online donation**
From [<ereceipt@eservicepayments.com>](mailto:ereceipt@eservicepayments.com)
To [<jlcoon@consolidated.net>](mailto:jlcoon@consolidated.net)
Date 04/18/2020 04:39 PM

Thank you for your donation!

Details regarding your donation are shown below. You can log in with your email address and password to view your donation history or to make changes to selected information regarding your personal profile and donation. You can also contact Nativity Lutheran Church directly.

You may wish to retain a copy of this email for your records.

Donation Details:

ES805068
Nativity Lutheran Church
4517 Mt Royal Blvd
Allison Park, PA 15101
412-486-1071
United States- US

Your confirmation numbers are 306093468

Member ID: 33884910
First Name: JOSEPH
Last Name: COON
Phone Number: 724-625-3372
Email Address: jlcoon@consolidated.net

General Fund: \$50.00

Total Donation: \$50.00

Account Type: Checking Account
Account Number: xxxx381
Recurring Transaction: No
Donation Frequency: One Time
Start Date: 04/21/20
End Date: 04/21/20

**** Please do not reply to this email ****

CONFIDENTIALITY NOTICE This e-mail, including attachments, may include confidential and/or proprietary information, and may be used only by the person or entity to which it is addressed. If the reader of this e-mail is not the intended recipient, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately. Thank you.

You can edit existing transaction, or view a complete history of your online donations and payments anytime by logging in.

You can view your transactions by clicking on the Summary Tab

Summary Profile Log Off

Joseph Coon

Online Donation

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Add Transaction Edit Account

My Scheduled Transactions

Date	Fund	Amount	Total	Account # Last 4	Frequency	Action
04/21/20	General Fund	50.00	50.00	X381	One Time	Edit Delete

My Transaction History

Date Range: to

Fund:

No donations were found for this Date Range and Fund selection.

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You can view or edit your personal information on the profile tab if necessary

Summary Profile Log Off

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Online Donation

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Profile

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required)

Phone Number:

Email Address: (required)

Confirm Email Address: (required)

Password Change

Enter Current Password:

Enter New Password:

Re-Enter New Password:

[Privacy & Security](#)